

Contract
Psychology 496A: Independent Study - Research (Letter Graded)

Submit to a Faculty/Staff Advisor, Tobin 501, no later than the Monday of the second week of the add/drop period.

Please allow adequate time for the contract to be reviewed before the end of add/drop.

LATE CONTRACTS WILL NOT BE ACCEPTED.

Psychology 496 is a graded course solely for those very few research experiences in which the student is not only an active member of a research team under the supervision of a faculty member, but is conducting either a full study, or a portion of a more extensive project.

Student Name	Spire ID Number:
Email address	Research Semester:
Hours/week (3 hours/week for each credit):	# Credits contracting for*:
Research Project Title:	Spire Registration Appointment Date:
Faculty Sponsor:	Overall GPA:

The following procedures must be completed to apply for 496A credit. Please check when completed:

1. _____ Secure a Psychology Faculty Sponsor (this person will be responsible for assigning your grade at the end of the semester. NOTE: It is important to start this process early to make the deadline of the first week of classes.
2. _____ Student and sponsor should together prepare a detailed and specific **Plan of Study** including the following **(please attach to this form)**:
 - a. _____ A short outline of the proposed research activity
 - b. _____ The expected responsibilities of the student (e.g. participant recruitment and testing, data collection and analysis, attendance at weekly lab meetings, reading of relevant research literature)
 - c. _____ The expected criteria used in the evaluation of the research activity (usually this will involve an oral or written research report - include length and format - and may also include attendance at lab meetings, reading and discussion of assigned lab readings, power-point presentations of research etc.). It is expected that a research report will serve, at least in part, as the basis of the letter grade assigned.
 - d. _____ The expected criteria used in the evaluation of any oral presentations (e.g. power point presentation at lab meetings, facilitator for discussion of assigned lab readings)
3. Submit this form and attached plan of study **NO LATER than the Monday of the second week of the add/drop period.** This will allow the advising office to review the contract and provide feedback for revisions before the end of the add/drop period

Student and faculty sponsor should agree upon the responsibilities and expectations for this position. Both student and faculty sponsor should also keep a copy of the agreed plan of study.

Student, please initial the following affirmations:

_____ I affirm I will take the online course and exam and receive certification on “Training on the Protection of Human Subjects,” available online at <http://www.umass.edu/research/human-subjects-trainingciti-training-course> if my research involves human participants.

_____ I affirm I will familiarize myself with the Ethical Principles for Research and Publication in the Ethical Principles of Psychologists and Code of Conduct 2002, online at: <http://www.apa.org/ethics/code/index.aspx#8>

I agree that I have discussed a plan of study with my sponsor. I intend to fulfill these expectations.

Student signature: _____ Date: _____

-Please turn over and complete signatures-

The above named student and I have discussed and agreed upon expectations for both the responsibilities of the student and the supervisor.

Faculty sponsor: _____ Date: _____

Undergraduate Advisor: _____ Date: _____

*Note that credit overloads (to register for more than the maximum # of credits in a semester) must be approved by the CNS Dean. Form available online at: <http://www.cns.umass.edu/students/academic-advising/forms>